

First Steps Point of Entries

Procedures for Accessing Evaluation at the University of Louisville Neonatal Follow-Up Program Effective Immediately

The State Finance Cabinet approved the grant between CCSHCN and the Neonatal Follow-Up program at the University of Louisville last week for an effective date of March 1, 2003. The following services will no longer be billed to CBIS after February 28, 2003 (PLEASE READ CAREFULLY):

Primary and Intensive Level Evaluation for Eligibility Determination

Under the grant, the UL Neonatal Follow-Up program will provide primary and intensive level evaluations for eligibility determination for First Steps to:

- Premature infants, less than 32 weeks gestation through six (6) months corrected age who are enrolled in the UL Neonatal Follow-Up program
- Premature infants, less than 32 weeks gestation through six (6) months corrected age who are referred to the UL Neonatal Follow-Up program by other providers
- Infants and toddlers, 6 months and older (corrected age) who are enrolled in the UL Neonatal Follow-Up program
- Infants and Toddlers who are determined through the Record Review Process to be in need of an Intensive Level and the family chooses to use the UL Neonatal Follow-Up program (Families are not obligated to use UL—they may go to any provider who is an approved First Steps provider for ILE)

Intensive Level Evaluation for Program Planning

UL Neonatal Follow-Up Program will provide an intensive level evaluation to infants and toddlers who are enrolled in their program if the family requests it for purposes of program planning. The Service Coordinator will make this referral directly to the UL Neonatal Follow-Up Program.

Intensive level evaluation for program planning for infants and toddlers **NOT ENROLLED** in the UL Neonatal Follow-Up program must go through the Record Review process. The Service Coordinator will follow CCSHCN procedures for requesting a record review.

Evaluation Reports and Consultation

UL Neonatal Follow-Up program will provide written evaluation reports in “family friendly” language and distribute the report to the family, service coordinator, and the other members of the child’s IFSP team. Reports will also be sent to the child’s Primary Care Physician/Medical Home.

Family and team members may consult with the UL Neonatal Follow-Up program in writing or by phone. UL Neonatal Follow-Up staff will be available five days per week for consultation and attend IFSP meetings when possible.

Consistent with the philosophy and regulations governing First Steps, family choice will be honored in determining desired child outcomes, services, and providers.

Questions about this policy should be directed to the Technical Assistance Team Program Consultant assigned to the region.